



# Wee Folk Vendor Application Information

Bring your items to the Dublin Irish Festival in Dublin, Ohio and take advantage of a three-day crowd expected to reach over 100,000 guests.

## 2023 Dublin Irish Festival – August 4-6 Application Deadline March 1, 2023

### What is the Dublin Irish Festival?

Recognized as one of the best Irish festivals in the country, the Dublin Irish Festival is the cornerstone of Dublin events. The Festival includes seven continuous entertainment stages featuring the best in Irish dance and music.

### How do I apply?

Fill out the application and make sure it is completed by **March 1, 2023**

New vendors **must** send photos of their vending areas and should send samples of product to:  
City of Dublin  
Community Events  
6555 Shier Rings Rd  
Dublin, OH 43016

### How are vendors selected?

All Wee Folk vendors will be located near the Wee Folk area. Items sold/activities offered should be geared towards children. If geared towards adults, please apply for Marketplace. Vendors are given preference based on the following criteria:

- Have unique items not sold by other vendors
- Have attractive vending areas
- Have a solid track record with the Festival or strong references
- Have reasonable pricing

**All decisions of the committee will be final.**

**Will I receive confirmation of my application?**

You will receive an email confirming receipt of your application immediately after submitting. On or before April 1, you will receive an acceptance or decline email.

### Timeline

March 1	Applications must be submitted
April 1	Acceptance, decline emails sent
May 1	Down payment and contracts must be postmarked or posted online
June 20	Final payment must be postmarked Certificate of Insurance due

### Fees:

Included in your fee is overnight security and power. No tents or other equipment is provided.

10' x 10' space	\$475
Space + 10' x 10' tent	\$610
10' x 20' space	\$735
Space + 10' x 20' tent	\$970
6' Tables	\$12 each
Chairs	\$2.50 each

**(DO NOT SEND ANY MONEY AT THIS TIME – IF ACCEPTED, DOWNPAYMENT WILL BE DUE ON MAY 1)**

### What is required of vendors?

If accepted, all vendors will be required to meet all deadlines set above for materials and payments. In addition, all vendors will be required to agree to the Festival regulations.

Finally, All VENDORS will be required to provide DUBLIN proof of commercial general liability insurance on an "occurrence" basis with liability limits in the amounts of \$1,000,000.00 per occurrence covering personal injury, bodily injury and property damage; list as additional insured the City of Dublin. Questions should be directed to City of Dublin Risk Manager, Ron Whittington, 614-410-4411. VENDOR is also responsible for obtaining Certificates of Insurance for any and all subcontractors hired by VENDOR. Additionally, VENDORS have an

ongoing duty to notify DUBLIN of any changes to its insurance coverage up to and through the end of the Festival.

**Hotel space is limited!**

Make your reservation early. Call 1-800-245-8387 or visit [www.dublinvisit.org](http://www.dublinvisit.org) for more information.

**Contact:** [events@dublin.oh.us](mailto:events@dublin.oh.us)

614-410-4545 – Main Phone Line  
6555 Shier Rings Road  
Dublin, OH 43016

[DublinIrishFestival.org](http://DublinIrishFestival.org)